

YORKTOWN COMMONS

SUMMER REMINDERS/INFORMATION MAY 2014

Leaving for Summer? If you are planning to be away some/much of the summer, remember to set your thermostat on cool/auto and at about 78-80 degrees. DO NOT turn the system off! Leaving the system running will prevent widespread mold and mildew damage for which the resident would be responsible. If you would like to leave post-dated rent checks in the office, we will be glad to accommodate as this will avoid any possible late fees for you.

Moving Out? For those of you who will be leaving Yorktown either at the end of June or July, your lease expires at noon on the 25th of those months. Painting and cleaning crews will be entering your apartment at that time. If you are going to be out of town/overseas and not be returning before the end of your lease, you will need to move your personal property out and turn keys in prior to leaving for summer. Any personal belongings left behind will be discarded in order to get the apartment ready for the new tenant. Also, you will need to go to the US Postal Service (USPS) and complete a Change of Address form in order to insure that your mail will follow you to your next address.

Lease Renewals: We are thrilled that the majority of you have chosen to renew with us! If you have not yet signed your renewal, please stop by the office at your earliest convenience to do so. If you would like to remain with us, please let us know as soon as possible because availability for Fall is starting to get tight. Also remember to refer your friends and co-workers to Yorktown, and you will receive a \$300.00 referral check after they move in. A great way to make extra \$\$\$ for the summer!

Pool Policies: Guest limit is two per apartment, and you must accompany your guests. We don't like asking people we do not recognize to leave the pool. Pool hours are 8:00 a.m. to 10:00 p.m. and remember ZERO glass of any kind inside pool gates. We thank everyone for your cooperation!

Guests: When you have guests at Yorktown, they need to be visiting with you in your apartment, not hanging out alone by the pool or loitering in the parking lot or stairwells. Page 4, paragraph 16 of your lease clearly states that we have a maximum limit of two adults in a 2-bedroom apartment and three adults in a 3-bedroom apartment. **Absolutely no live-ins** are allowed, including but not limited to boyfriends/girlfriends, or any other friends, family members, etc. Guests routinely spending more than two nights a week are no longer considered guests. We thank you for your cooperation!

No Subleasing: Remember we do not sublease at Yorktown. If you are going to be gone for the summer and have a replacement for you during that time, they must complete the application process which includes leaving a Deposit and Application Fee just as you did.

Congrats! We congratulate all of our college graduates who will be graduating this weekend, and welcome them to the working world. Good luck to each and every one of you, and we thank you again for choosing Yorktown Commons!